



REPUBLIC OF THE MARSHALL ISLANDS  
**PUBLIC SERVICE COMMISSION**  
 MAJURO, MARSHALL ISLANDS

**APPLICATION FOR EMPLOYMENT**

This form shall be used for all applications for appointment to or within the Marshalls Public Service. TYPE or PRINT all answers clearly with a dark ball point pen. Answer all questions fully and accurately.

**1. POST APPLIED FOR:**

Ministry/Agency:		Employment Announcement No:
Job Title:	Pay Level:	Salary:

**2. PERSONAL DETAILS:**

First Name	Last Name	MI	Social Security No.:
Home Address:			Phone No.:
City:	Country/State:	Zip Code:	Cell No.:
Correspondence Address:			Email Address:
City:	Country/State:	Zip Code:	Date of Birth:
Place of Birth:			
Sex: Male Female	Marital Status: Married Single Widowed Divorced Separated		
Citizen of Marshalls: Yes No	Children's Ages:		
If, NO, Nationality:			
Next of Kin Name:		Relationship:	
Address:		City:	Country/State: Zip Code:

**3. REFERENCES:**

First Name	Last Name	Phone No.:	Email Address:

**4. TRAINING COURSES, WORKSHOPS, OR SEMINARS ATTENDED:**

Course Title	From	To	Location/Provider

**5. FORMAL EDUCATION (List in Date Order)**

High School Attended	From	To	Highest Grade Completed/Diploma	
College or University Attended	From	To	Major	Degree/Number Of Credit Hours Earn

**6. DETAILS OF EMPLOYMENT:**

Employer	From	To	Job Title	Salary	Reason for Leaving

**7. DETAILS OF HOBBIES, SPORTS OR SPECIAL INTERESTS:**

**SPECIAL SKILLS**


I certify that all of the answers and statements made in this application are true, complete and correct to the best of my knowledge and belief and are made in good faith.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

REPLY SECTION

This is to acknowledge receipt of application for:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

POST REF NO.: \_\_\_\_\_

Received by: \_\_\_\_\_ Date \_\_\_\_\_

## Instructions

1. All questions must answered accurately, from section 1 through section 7.
2. Application must accompany by the following items listed below:
  - a) Two (2) reference letters from the persons indicated as "References"
  - b) An official copy of transcripts from the most recent school attended (transcript must send directly to PSC from the school).
  - c) Photocopy of your valid "Driver License" or "Passport"
  - d) Photocopy of your RMI Social Security Card if any
  - e) Photocopies of letters of completion, degree(s), diploma(s), certificate(s) from any trainings, workshops, and seminars attended.
  - f) Photocopies of Health Clearance and Criminal Clearance
  - g) Photocopies of your child/children birth certificate(s) and their valid Passport
3. Application must sign and return to the Office of the Public Service Commission on or before the closing date of the employment announcement.

Office of the Public Service Commission  
PO Box 90  
Majuro, MH 96960  
Marshall Islands  
Tel: 692.625.8298/8498  
Fax: 692.625.3382  
Email: pscrmi@ntamar.net

Public Service Commission  
PSC Employment Application Form  
Revised 01.30.2013